General Education Committee Meeting Minutes

September 28, 2017

Members Present: Steve Cunningham, Chris Manaseri, Bruce Mattingly, Jenn McNamara, Joseph Mogavero, Kate Polasek, Frank Rossi, Kevin Sheets, Kim Stone, Abby Thomas, Carol Van Der Karr

Members Absent:, Lauren Stern, David Smukler

Guest: James Felton

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| **Topic** | **Comments** | **Action** |
| **Approval of Minutes** |  | Approved |
| **Updates** | Modern Languages Department is aware of assessment issues and is working on them.  Laura Davies is working with GE to think about ways to assess critical thinking category within CPN courses. |  |
| **Timeline for Assessment for current year** | This fall GE will notify departments and faculty selected for assessment and collect rubrics for each of the assessed categories.  Jan 20 syllabus submission. GE subcommittees will form to evaluate syllabi and assessments will be administered by end of the semester. Results to be submitted by May 19. During summer, summarized results of data will be sent out.  Categories to be assessed this cycle include:  Natural Sciences (GE 2), Social Sciences (GE 3) and Western Civilization (GE 5)  We do not have rubrics for these 3 categories but subcommittees were formed to facilitate work with affected faculty to develop them:  GE 2 Science Frank Rossi and Steve Cunningham  GE 5 Kevin Sheets and Joseph Mogavero  GE 3 Social Science Abby Thomas and Kate Polasek  Email will go out from GE to departments, then above subcommittees will email department chairs asking for help with development of rubrics. GE subcommittee consultants (above) will set meetings to help create these rubrics. Goal to have these set by end of fall 2017 semester. |  |
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| **GE 11 (Prejudice and Discrimination)** | James Felton Chief Diversity Officer joined the meeting because he wants to be part of discussions on GE 11  Review of discussions to date.  GE wants to host a number of opportunities for campus to participate in open forums and join Blackboard discussion board.  Open meetings will begin with overview of goals and outline of plans going forward: GE will gather feedback, develop a proposal and submit to Faculty Senate for discussion and action.  Dates for Open Meetings: Tuesday, Oct 31 (1:00 pm) and Wednesday Nov 1 (3:00 pm).  Committee meeting Oct. 5 Cornish 1220 8:30 am to review ppt. Anyone from committee is welcome to join discussion and offer suggestions and feedback. Make survey results easily accessible to campus before open forums. |  |
| **Adjourn** |  |  |